



Elm Court School

Careers Education and Guidance Overview

Elm Court School is committed to creating high-quality careers education, information, advice, and guidance (CEIAG). This provision provides opportunities for pupils to develop careers awareness from YR7 to YR14. It will equip them with employability skills and knowledge of the labour market. They will learn the importance of resilience in achieving long-term success.

Elm Court School is dedicated to delivering a range of insights into the world of work and helping pupils to understand what routes they can take for progression.

We will achieve our vision through the following:

Whole School Careers Focus Week

This takes place every half term. The focus will be to inform our pupils of different career-based activities during tutor and lesson times. Lessons are used to embed a programme of career education and guidance that will support pupils.

Pupils have different career guidance needs at different stages. Opportunities for advice and support are tailored to meet the needs of each pupil.

Careers Afternoon for Pupils and Parents

This provides pupils and parents the opportunity to meet with a range of external professionals. They will have a chance to talk and gather information on their chosen career pathways and next steps.

Elm Court has links with Further and Higher Education establishments where pupils have the opportunity to visit and find out what life will be like once they leave Elm Court. We work closely with:

- Lambeth College
- Roots & Shoots
- Oxford University

Every pupil has multiple opportunities to learn from employers about work, employment, and the skills that are valued in the workplace. This is delivered through a range of enrichment activities including visiting speakers, mentoring and enterprise projects, Work Experience, and Industry Insight days.

Career Focused Assemblies

We also have career-focused assemblies where employer engagement workshops take place at KS4 and KS5.

Mock Interview Workshops

As part of the careers programme, pupils also have mock interview workshops, and then a 1:1 interview with an external employer and are given feedback to reflect on interviewing techniques.

Work Visits/Work Shadowing

Every pupil has first-hand experiences of the workplace through work visits, work shadowing, and/or work experience to help them explore career opportunities and expand their networks. All students understand the full range of learning opportunities that are available to them. This includes academic, vocational, and technical routes and learning in schools, colleges, universities, and in the workplace.

Career Advisor

Every pupil has the opportunity for guidance interviews with a career adviser who is a trained external IAG. This provides them with impartial careers advice and guidance. They conduct one-to-one meetings with pupils and engage with parents to support the transition process and guide them when applying for colleges or apprenticeships.

PSHCE

All pupils from YR7 to YR14 complete a series of career modules as part of their PSHCE programme. All KS4 & 5 pupils have a transitional review with the local authority and school when updating their EHCP.

Social Enterprise Activity

A cohort of KS5 students engage in a Social Enterprise Activity.

Pupils in KS4 & 5 are given the opportunity to take part in various volunteering schemes with our partner Primary School, Livity.

Pupils will complete various Employability Skills workshops with EET, SPARK & Spiral Skills.